



## GOVERNANCE LETTER

The Civic Theatre is a Company Limited by Guarantee, governed by a voluntary board of Directors. The Directors are Cllr. Peter Kavanagh (Chairperson), Senator Fintan Warfield, Cllr. Baby Pereppadan, Jack Martin, Michael McLoughlin, Ellen O'Malley Dunlop, Eddie Conroy and Bernadette Fennell. A list of the above Directors' biographies and dates of their appointment are attached.

The Civic Theatre keeps detailed books and records of accounts and maintains strict financial controls. The organisation is transparent in its audited financial statements (a copy of the most recent set of accounts (2019) are available on our website). The Civic Theatre has adopted the guidelines given in the Statement of Recommended Practice (SORP) for charities as outlined in the Arts Council's document 'Recommended Guidelines for Financial Reporting' in respect of accounts for 2019.

As per the recommended guidelines by the Arts Council and the Charity Regulation we have disclosed in bands of €10,000 of senior staff with remuneration packages greater than €50,000 on our website <https://www.civictheatre.ie/about-us/governance/>

The Civic Theatre is committed to good governance and has embarked upon the journey of compliance with the Governance Code. The theatre complies with all regulatory requirements and operates in accordance with its governing document – a copy of our company constitution is available on our website.

The Civic Theatre is a registered Charity (CHY 13251) and is open, honest and fully transparent in its fundraising activities, the proceeds of which all go towards the primary activity of developing, managing and operating the Civic Theatre. The Civic Theatre is currently working to confirm compliance with the Statement of Guiding Principles of Good Fundraising developed by Irish Charities Tax Research Ltd (ICTR). A copy of our Resolution regarding the Statement of Guiding Principles for Fundraising is available on our website.

Yours sincerely,

Cllr. Peter Kavanagh  
Chairman  
Date: 02/12/20